

## SCHEDULE A

### LANDSCAPE SPECIFICATIONS

1. The Contractor will supply all labour, materials, tools, equipment and services as required to maintain healthy lawns, trees, shrubs and other plant material.
2. Lawns and planting areas are to be kept neat and tidy and free of weeds at all times.
3. The work shall be performed by experienced personnel, shall be carried out in a continuous operation and shall be complete within a reasonable time period to the satisfaction of the Corporations.
4. All horticultural work shall be carried out by experienced personnel.

### April 1 to November 30

#### Spring Cleanup

1. Rake planting beds, clean all lawns including the City boulevard, and remove dead vegetation, leaves and debris.
2. roll all areas where grass has been lifted as a result of frost action.
3. sweeping of all paved areas of sand, salt and debris. Sweeping of all unit walkways, steps and front entrances.
4. Straighten and retie all staked trees. Remove stakes where no longer required.
5. Cultivate soil lightly without disturbing roots.
6. Clean catchbasins of sticks, debris etc.
7. Edge all garden and tree beds to give a clean, sharp appearance.
8. Prune and thin out dead wood from shrubs to allow new growth.
9. Prune trees as required during early Spring up to a height of 15 feet
10. Trim all shrubs and evergreens.
11. Fertilize all lawns and borders in May

12. Weekly litter pickup
13. Top up garden beds with black loam as required.

#### Mowing

1. Mow and trim lawns, including all City boulevards, once every week, to maintain grass at a height of 2.5".
2. Grass clippings shall be raked, blown clean from patios, sidewalks, roads and walkways and disposed of by the contractor after each mowing operation. All boulevards, including City property, are to be included.
3. Trim grass edges neatly around planting beds, trees, fences, utility poles, fire hydrants etc.
4. Edging of all trees, hedges, shrubs and flower beds so that these areas present a neat and cleancut appearance at all times.

#### Edging

1. Trim grass edges neatly around planting beds, trees, fences, utility poles, fire hydrants etc.
2. Edge biweekly, or weekly if necessary, all tree pits, hedges, shrubs and flower beds

#### Cultivating

1. Cultivate all planting areas when required to keep soil loose, friable and free of weeds.
2. Remove weeds complete with roots and take care not to damage roots of shrubs and trees.
3. Remove dead plants, branches, leaves and debris. Provide a written quote to the Manager for the replacement of dead plants.

#### Sweeping

1. Roads, curbs, walkways, driveways and front entrances to be kept free and clean of soil and debris.

### Pruning

1. Shrubs shall be pruned as necessary to keep them within bounds and ensure sound growth.
2. Hedges and other formerly trimmed shrubs shall be trimmed as often as necessary to present a neat, well-groomed appearance.
3. Trees and shrubs shall be inspected regularly for pest infestations and diseases.
4. All debris resulting from the work shall be removed from the site and disposed of by the contractor on the same day the work is done.

### Fertilizing

1. Supply and apply a well balanced blend of fertilizer twice yearly to all lawn areas. This is to be applied when weather and soil conditions will provide maximum results. Contractor will provide Corporation with a written explanation of the blends of fertilizer to be used, the timing of each application and expected results of each application.
2. Use approved commercial fertilizers and spread evenly with a mechanical spreader.

### Weed Control

1. Manually remove weeds from lawns as directed by the Board.

### Fall Cleanup

1. Rake, collect and dispose of all debris and leaves from lawns, planters, boulevards and planting beds weekly
2. Remove and dispose of annual flowers and debris from planting beds in order to leave the site neat and clean for the Winter season.
3. Prune old and dead wood from shrubs to allow for new Spring growth.
4. Sweep roads, parking lots, unit entrances, driveways, stairs and landings.

## SNOWCLEARING SPECIFICATIONS

December 1 – March 31

Areas of the property to be serviced include all roadways and parking areas.

1. Snowplowing and clearing to commence WITHOUT CALL upon the accumulation of 5 centimeters (2") or more occurring on any day of the week including Saturdays, Sundays or holidays. All roadways must be passable by 7:00 am following an overnight snowfall. All roadway and parking areas referred to are to be cleared within six (6) hours of any snowfall. The plows will return after 9:00 am to clear previously occupied areas.
2. It is understood that snowplowing and clearing will be performed in such a manner that the necessity for snow removal from the site will be kept to the absolute minimum.
3. It is understood that snow is not to be left piled behind parked cars or in front of any driveways or fire hydrants. Fire hydrants are to be marked.
4. It is understood and agreed that salt and/or pickled sand spreading on roadways and parking lots is to be performed as required at no extra charge to the Corporation.
5. Snow removal by front end loader will be an extra charge to the Corporation and carried out only if instructed by the Manager.

### Winter Protection

1. Install suitable protective screening around shrubs and trees which may be subject to road salt damage if directed to do so by the Manager. Cost of the screening is an extra charge to the Corporation.
2. Supply and install snowfencing where required and as directed by the Manager, at an extra charge to the Corporation.
3. Where necessary, spray stems of trees and shrubs with rodent repellent if directed to do so by the Manager, at an extra charge to the Corporation.

Litter Pickup

1. Pick up litter and debris from the site at least once weekly, year-round, and dispose of same. This includes monitoring the site for Christmas trees left on rear patios and other areas, and taking them to the curb for municipal pickup. The site is to be neat, clean and free of debris at all times.
2. The cost of dumpsters and dumping fees are included in the contract fee.